



OPERATIONAL LEADERSHIP: supervisory

THE ART OF EFFECTIVE DELEGATION

Management can be defined as accomplishing things through others. In order to do that, supervisors must learn to delegate effectively. The Art of Effective Delegation focuses on organizing employees to accomplish goals by maximizing the use of delegation. Supervisors learn the benefits of delegating, how to overcome reluctance to delegate, and how to use tools to avoid lower to higher level delegating. In addition, participants identify multiple ways to "work smarter, not harder," leading to lower stress levels and higher morale.

Objectives:

By the end of this workshop, participants will be able to:

- Provide a definition of delegation
- Overcome the myths associated with delegating
- Understand the benefits of and reasons for delegating
- Identify the key concepts of delegation

