



Contract Management

Objectives:

By the end of this workshop, participants will be able to:

- Recognize the importance of managing contracts effectively
- Evaluate contract compliance
- Communicate clear expectations to contractors
- Implement problem-solving skills to resolve issues efficiently and effectively

Summary

Contract Management instructs participants in the basics of managing various types of city contracts, from positive communication techniques to solving problems.

The course includes instruction over the contract management life cycle, discussion of example contracts and ethical standards, and pitfalls to avoid when examining contracts.