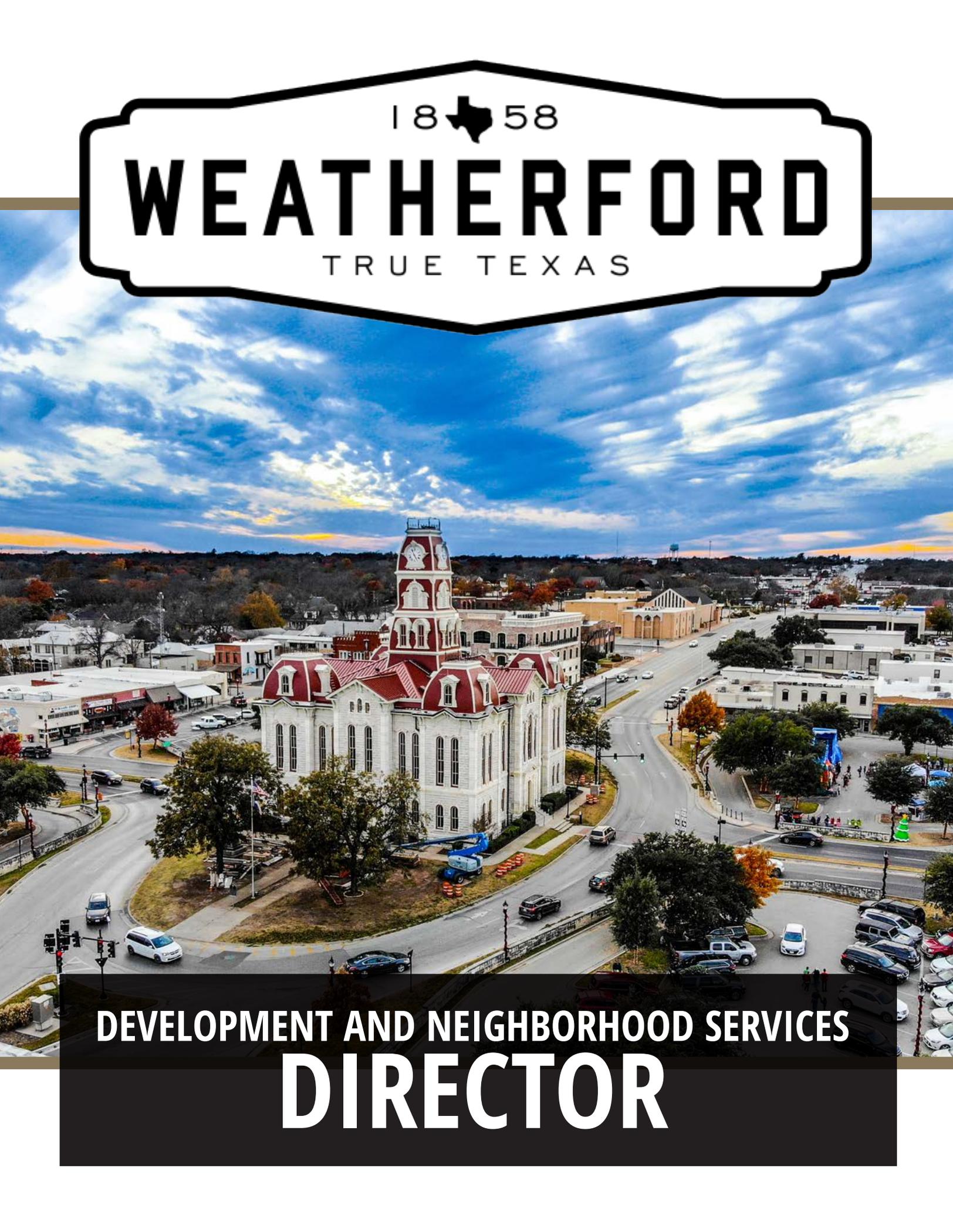


18  58

WEATHERFORD

TRUE TEXAS



**DEVELOPMENT AND NEIGHBORHOOD SERVICES
DIRECTOR**



THE COMMUNITY

Weatherford, Texas, is a strong, progressive community of 30,000 citizens located approximately 30 miles west of the City of Fort Worth and approximately 60 miles west of the City of Dallas. This safe, family-focused city with a high quality of life and a healthy economy is quickly becoming one of the premier places to live in the North Texas area. The City's small-town feel and convenient access to big city amenities make it one of the most livable cities in the area.

Weatherford was founded in 1858 and values its historic traditions while strategically planning for its future. Its rich historical heritage combined with modern-day growth have made Weatherford one of the fastest-growing cities in Texas. The City takes pride in its strong sense of place and fosters a collaborative environment that will create a future that honors and preserves its heritage, while encouraging continued sustainable growth.

The City provides a wide array of family-friendly recreational, cultural, and entertainment opportunities. For outdoor enthusiasts, Weatherford offers a mountain bike trail, disc golf, an all-inclusive park for kids, a lake, access to over nineteen parks, and a hike and bike trail system that is over twenty miles. Amazing outdoor concerts and popular annual events, including its unsurpassed Fourth of July celebration and parades, provide entertainment for all ages. The community has proudly received a "Film Friendly" certification.

Weatherford has a commitment and pride in its strong community philosophy and recognizes the importance of working with citizens and local partners, such as the college, businesses, and realtors and homeowners' associations on economic development projects. With an Extra Territorial Jurisdiction (ETJ) of 180 square miles, the City is expanding in many areas and is expected to reach a population of 160,000 by 2070.

The downtown area is currently experiencing various renovations and provides additional entertainment opportunities for the community. Visitors to Weatherford enjoy the City's many unique treasures, including a historic shopping district full of antique, boutique, and specialty stores, as well as quality restaurants. The City-owned and operated Chandor Gardens and the love-story to be discovered within its walls provide a place for residents and visitors to escape the hectic pace of modern society. The old-time Farmers' Market, First Monday Trades Days, and a bounty of Victorian-era homes draw visitors from throughout the region to the City.

Weatherford ISD provides an exceptional education experience for the City's students. The system offers a variety of youth sports and programs to meet the needs of all its students. For those seeking higher education, Weatherford College provides superior opportunities in a convenient location.



Our Vision

Weatherford is a family focused community known for valuing historic traditions while planning for the future. It is a safe, livable city with a healthy economy that recognizes the importance of working with citizens and local partners.

We Believe

“Government is a trust, and the officers of government are trustees, and both the trust and the trustees are created for the benefit of the people.” -Henry Clay



GOVERNANCE & ORGANIZATION

Weatherford operates under the council-manager form of government. The City Council consists of four members and the Mayor. The Mayor and Council members are elected at-large and serve staggered terms of three years. It is the responsibility of the City administration to dutifully coordinate and oversee the efficiency of all City departments under the direction of the City Council and implement policies, procedures, and programs as set forth by the City Council. The Council hires a professional City Manager to manage the day-to-day operations of the City.

The City Administration and City Council have a strong and stable working relationship. In making decisions for one of the fastest-growing cities in Texas, the City Council prides itself on working toward its vision in a unified effort with City staff to prepare for the Weatherford of tomorrow. In doing so, the City is careful to maintain its heritage in a safe environment where families and commerce are the center of focus for City leadership.



ABOUT THE DEPARTMENT

The Development and Neighborhood Services Department is an award-winning team of uniquely talented individuals, including the City Planner, the Building Official, and the Main Street Director. The department’s 15 employees are energetic and enthusiastic individuals who are focused on the advancement and direction of the City.

The boards under Development and Neighborhood Services have an excellent sense of teamwork and collaboration. The Building Official has made effective structure changes and the new director will be given the opportunity to evaluate those changes and make any needed recommendations.



ABOUT THE POSITION

The Development and Neighborhood Services Director prepares and provides administrative and technical planning information to the Planning and Zoning Board, Board of Adjustment, Historic Preservation Commission, and City Council; assists contractors, developers, and other City departments and the general public with planning, development, and zoning of properties; and directs, manages, and oversees planning and building inspections.

Other Essential Duties:

- Maintain and/or develop comprehensive plans for the City of Weatherford, including land use and related plans, and coordinate with other departments in the development and maintenance of thoroughfare, parks, open space, and other plans.
- Plan, organize, and administer reviews of development proposals for conformance to City codes and ordinances, including coordination with other City departments in a professional and accurate manner.
- Develop, recommend changes to, and interpret the City's Historical Preservation Ordinance, excluding the area covered by the Main Street Program.
- Research, prepare, present, and interpret technical planning studies.
- Develop and utilize visual aids and make and prepare oral and written presentations to various Boards, including City Council, and other organizations or groups in a professional and accurate manner.
- Assist developers, contractors, other City departments, and the general public with zoning of property located within the City limits and proper development procedures, including landscaping requirements, yard requirements, and allowable activity on property, etc.
- Assist citizens and other City departments with building inspection and planning and zoning functions and establish departmental policies relating to these duties.
- Research property tax records in order to notify property owners of zoning change requests in an accurate and timely manner.
- Compile, type, revise, combine, edit, print, store, and maintain various types of records, documents, and maps.
- Compile and monitor the annual budget for the Planning and Development Department.
- Utilize Geographic Information System (GIS) capabilities.



The Development and Neighborhood Services Director will be working with a very strong team of department directors and will report directly to the Deputy City Manager.

LEADERSHIP & INNOVATION

This position is open due to the current director retiring. The new Development and Neighborhood Services Director will face several challenges and will be tasked with meeting both short- and long-term goals in order to improve Weatherford's quality of life and put the City on the path to strategic, sustainable growth:

Ordinances and Design Standards

Ordinances and design standards for Weatherford need to be evaluated. Examples of residential ordinances that need evaluation include ordinances on subdivisions, anti-monotony, and trees. Design standards for historic downtown and for commercial development are also in need of review. The new director will have the opportunity to work toward improved ordinances and design standards.

Code Enforcement

A priority for the new director will be to review the code enforcement program for the City. With continued growth of the community there is a need to work with developers to meet their goals and, at the same time, emphasize the importance of adhering to established building codes.



GROWING WITH TRADITION

Community Development

A goal of the City is to streamline community development processes. The new director will be tasked to identify effective processes that will encourage community growth. This will require partnering with developers and community stakeholders.

Collaboration

The City of Weatherford is continually striving for improvement and is committed to constantly “raising the bar.” The new director will promote a positive and collaborative culture and have a “can do” mindset.

IDEAL CANDIDATE

The City of Weatherford seeks a forward-thinking, visionary leader to serve as its new Development and Neighborhood Services Director. The ideal candidate will be focused, adaptable, and committed to the City’s mission. This is an excellent opportunity for an energetic municipal professional to serve as a guiding force as the community continues its development journey to ensure Weatherford is on the right path toward becoming the next destination city.

The chosen candidate will have exceptional interpersonal and communication skills, with the ability to listen to and consider the ideas of others and present relevant information clearly and concisely to community groups and the City Council. The ideal candidate will have the knowledge needed to effectively explain, justify, and defend City policies, procedures, and activities to professionals and non-professionals, as well as negotiate and resolve sensitive and controversial matters in a professional manner. The Director will be politically astute but never political and must possess effective conflict management skills.

The new Director will have strong management and organizational skills and the desire to promote and support the department and staff in providing an excellent development experience. The successful candidate will be a team-oriented relationship builder with a positive, can-do attitude who is able to meet deadlines in a fast-paced environment.

A progressive, innovative leader who can recognize relevant trends that will improve processes, the selected individual will be well-versed in modern planning best practices and will be expected to share ideas on how to streamline building processes, energize the City’s code compliance program, and take the City’s General Plan to the next level.



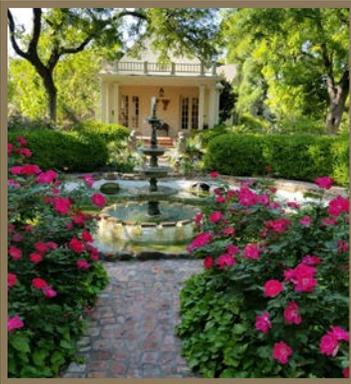
EDUCATION & EXPERIENCE

The selected candidate must hold a bachelor's degree in a job-related field and have a minimum of ten years of experience in community planning, with at least three years in a supervisory role. A master's degree in a job-related field is preferred.



COMPENSATION & BENEFITS

The salary range for the position is \$94,300-\$133,100, depending on qualifications and experience. The City of Weatherford values its employees and strives to provide a highly competitive benefits package. The City participates in the Texas Municipal Retirement System (TMRS) with a 7% employee contribution and a municipal matching of 2:1 and also participates in the Social Security program. Other benefits include a very low out-of-pocket medical insurance coverage and no-cost dental insurance for the employee, a personal time off leave plan, longevity pay, and an optional deferred compensation plan.



APPLICATION PROCESS

Please apply online at: <http://bit.ly/SGRCurrentSearches>

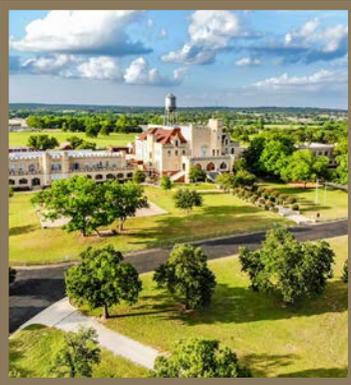
For more information on this position contact:

Larry Bell, Senior Vice President
Strategic Government Resources
larrybell@governmentresource.com
325-669-3671



This position is open until filled. To view the status of this position, please visit: <http://bit.ly/SGRCurrentSearches>

The City of Weatherford supports inclusiveness and diversity by not discriminating on the basis of race, color, religion, gender identity, national origin, race, age, disability, veteran status, sexual orientation, marital status, or any protected class.



Resources

City of Weatherford
weatherfordtx.gov

Chamber of Commerce
weatherford-chamber.com

Experience Weatherford
experienceweatherford.com

Choose Weatherford
chooseweatherford.com

Weatherford ISD
weatherfordisd.com

Heritage Square Weatherford
heritagesquareweatherford.com

