

The St. Lucie County Board of County Commissioners invites your interest in the position of

ST. LUCIE COUNTY DEPUTY COUNTY ADMINISTRATOR

Annual Salary:\$150,000-\$180,000 DOE/DOQ

ABOUT THE COMMUNITY

St. Lucie County is a vibrant coastal community on Florida's TreasureCoast, celebrated for its beautiful beaches, world class parks, and diverse outdoor recreation opportunities. Located between Orlando and Miami, the County offers easy access to major metropolitan centers while maintaining its affordable, relaxed, family- and retiree friendly lifestyle.

Economic drivers include tourism, agriculture, marine industries, and a growing technology sector. Residents enjoy horseback riding on the beach, boating along pristine waterways, and countless festivals and cultural events throughout the year.

Historically rooted in agriculture and coastal trade, St. Lucie County today boasts a blend of modern infrastructure, thriving neighborhoods, and a strong commitment to preserving natural resources.





THE JOB

This position reports to the County Administrator and will support St. Lucie County's dedication to providing comprehensive services to meet community needs, supported by a dedicated, professional workforce.

The incumbent will:

- Lead and supervise countywide operations aligned with strategic priorities
- Provide organizational management and strategic planning to assigned departments
- Promote a high-performance, accountable, and professional organizational culture
- Oversee major projects, budgets, and policy frameworks
- Serve as Acting County Administrator in their absence
- Build and maintain strong intergovernmental and community partnerships

Full Job Description



REQUIREMENTS

- Bachelor's degree in Public Administration or related field – Master's degree preferred
- 10 or more years of management experience, 7 of which were in executive or senior leadership roles preferably in local government
- Previous experience in public works, public utilities, parks and recreation, or facilities management preferred
- Valid Florida driver license

TO APPLY:

Email your resume and cover letter no later than **September 12, 2025** to: <u>Kristi.Wong@stlucieco.gov</u>

THE IDEAL CANDIDATE

Must be a proven servant leader who is adaptable to changing demands with a demonstrated track record of fostering teamwork, mentoring staff, and sustaining a culture of professionalism and accountability by demonstrating:

- Proven integrity and discretion when handling sensitive matters
- Exceptional strategic thinking and data-driven decision-making
- Strong skills in organizational management, intergovernmental collaboration and public engagement
- Financial acumen for overseeing complex budgets
- Resourcefulness in solving organizational challenges, promoting innovation, and managing complex initiatives with competing priorities

SALARY AND BENEFITS

HIRING RANGE: \$150,000-\$180,000 DOE/DOQ

HEALTH BENEFITS:

- Two medical plan options employee and eligible dependents (requires employee contributions)
- Two onsite wellness clinics for health plan participants (employee and covered dependents)
- 100% Employer Paid: Life, accidental death & dismemberment, short and long term disability
- 100% Employee paid: Voluntary participation in dental, vision and supplemental life plans

PAID LEAVE: Accrued vacation and sick leave, 11 paid holidays and 2 floating holidays

RETIREMENT: Mandatory Florida Retirement System (Senior Management Class) participation plus 5% employer contribution to 457 deferred compensation plan; voluntary ROTH IRA available

The St. Lucie County Board of County Commissioners is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists will undergo a comprehensive background check.



DEPARTMENT QUICKFACTSFULL-TIME EMPLOYEES





