



SENIOR ASSISTANT CITY ATTORNEY

City Attorney's Office

Annual Salary:
Competitive and commensurate
with experience (DOE/DOQ)

Hollywood, Florida



Are you an experienced municipal attorney with a strong background in land use, contracts, and transactional law? If so, apply to be the City of Hollywood's next Senior Assistant City Attorney.

The City is seeking a highly skilled legal professional who brings sound judgment, independence, and deep municipal experience to support City leadership and operations. The ideal candidate will be:

- Experienced in land use, housing, and development matters
- Skilled in drafting ordinances, resolutions, and complex contracts
- Trusted to advise boards, departments, and elected officials

This role offers the opportunity to work at the center of a dynamic, full-service city experiencing continued redevelopment and growth.

ABOUT THE COMMUNITY

The City of Hollywood, Florida, is a vibrant coastal community of more than 153,000 residents located between Fort Lauderdale and Miami. Known for its seven miles of beaches, lively downtown, and strong neighborhood identity, Hollywood blends urban vitality with a welcoming community feel.

Hollywood is home to the renowned Hollywood Beach Broadwalk, a nearly 2.5-mile oceanfront promenade ranked among the best in the nation. The City also features more than 60 parks, cultural venues, golf courses, and hosts numerous festivals and events throughout the year.

Incorporated in 1925, Hollywood is celebrating its centennial in 2025 and continues to experience significant redevelopment activity. Major transportation assets—including Fort Lauderdale–Hollywood International Airport, Port Everglades, and Interstate 95—support economic growth and regional connectivity.



POPULATION
~153,000



MEDIAN HOUSEHOLD INCOME
\$65,691



MEDIAN HOME VALUE
~\$450,000–
\$525,000

History



Tourism



GOVERNANCE & ORGANIZATION

Hollywood operates under a Commission-Manager form of government with an elected Mayor serving at-large and six City Commissioners elected by district. The City is a full-service municipality with approximately 30 departments and divisions delivering comprehensive services to residents and businesses. Appointed positions include the City Manager, City Attorney, and CRA Executive Director. The City employs approximately 1,414 full-time employees, 223 part-time employees and operates with an annual budget exceeding \$950 million.



ABOUT THE JOB

The City Attorney's Office serves as the primary provider of legal counsel to the City Commission, City Manager, City departments, advisory boards, and the Community Redevelopment Agency. The Office is responsible for legal interpretation, ordinance and contract drafting, and representation of the City in legal proceedings.

Reporting to the City Attorney, the Senior Assistant City Attorney will:

- Research and draft legal opinions for City leadership and departments
- Draft ordinances, resolutions, and transactional documents
- Provide legal advice on land use, housing, utilities, construction, and procurement
- Advise boards, including the Planning and Development Board
- Assist in supervising and coordinating work assignments within the Office

[Full Job Description](#)



DEPARTMENT STRUCTURE

Divisions within the Department:

- Transactional
- Litigation
- Municipal Prosecution
- Public Safety Legal Services

DEPARTMENT QUICKFACTS



EMPLOYEES

15



DEPARTMENT BUDGET

~\$4.19

MILLION

KEY PROJECTS FOR 2026

- Land use, zoning, and development review
- Ordinance and code updates
- Procurement and construction-related legal support
- Planning and Development Board advisory services
- Citywide redevelopment initiatives

THE IDEAL CANDIDATE

The ideal candidate is a knowledgeable municipal attorney with strong transactional experience and a demonstrated ability to work independently on complex legal matters. They will be detail-oriented, analytical, and skilled at balancing multiple priorities in a fast-paced environment. The successful candidate will communicate effectively with City staff, elected officials, and the public while maintaining professionalism and discretion. Experience with Florida municipal law, land use, housing, public utilities, and procurement is essential, and familiarity with Florida statutes and Broward County land use codes is highly desirable.



EXPERIENCE & QUALIFICATIONS

Required:

- Juris Doctor from an accredited law school
- Active membership in good standing with the Florida Bar
- Minimum of five years of experience practicing municipal or transactional law

Preferred:

- Experience in Florida local government
- Land use, zoning, and development expertise
- Experience advising boards and commissions

SALARY & BENEFITS

Compensation: Competitive and commensurate with qualifications and experience.

The City of Hollywood offers a comprehensive benefits package including medical, dental, vision, and life insurance; long-term disability; retiree health savings; pension and deferred compensation (457) plans; paid vacation, holidays, and sick leave. Additional benefits include a vehicle allowance, mobile phone allowance, tuition reimbursement, and access to City health and fitness facilities. This is a management, exempt position with long-term career growth opportunities.



HOW TO APPLY

Apply Here



For more information on this position, contact:

Kevin Knutson, Senior Vice President

kevinknutson@governmentresource.com | 727-754-0407

The City of Hollywood is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability. Finalists will be subject to a comprehensive background check.