



TOWN MANAGER

Administration

Annual Salary:
\$145,000–\$165,000 DOE/DOQ

Clarksville, Indiana



Are you an experienced municipal executive who can build productive relationships with elected officials, guide a complex organization, and help a historic community prepare for its next chapter? Apply to be the Town of Clarksville's next Town Manager!

We're looking for an exceptional, collaborative leader who is:

- Skilled in municipal finance, operations, and strategic planning
- An effective advisor who can work confidently within a partisan Council environment
- Committed to employee development, community engagement, and exceptional customer service

Clarksville: "It Begins Here" — read on to learn more about this opportunity!

ABOUT THE COMMUNITY

Clarksville is a welcoming community of approximately 24,000 residents offering a small-town atmosphere with immediate access to the amenities of the Louisville metropolitan area. Located along the Ohio River between Jeffersonville and New Albany, the Town is connected to the region by Interstates 65, 64, 265, and 71 and is only nine miles from Louisville Muhammad Ali International Airport.

Founded in 1783, Clarksville is known as the oldest American town in the Northwest Territory. Its history includes the George Rogers Clark homestead, the beginning of the Lewis and Clark Expedition, and the Falls of the Ohio's internationally significant Devonian fossil beds. Today, the Town blends that history with expanding residential development, retail destinations, riverfront redevelopment, and convenient access to employment, education, health care, and entertainment.

Residents enjoy 14 parks, an aquatic center, sports complexes, Wooded View Golf Course, the Ohio River Greenway, and Origin Park. Popular regional and community events include Thunder Over Louisville, the Good Times Concert Series, photography contests, holiday activities, and arts programming. Clarksville also provides easy access to Louisville's museums, restaurants, cultural attractions, sporting events, and universities.



POPULATION
24,000



MEDIAN HOUSEHOLD INCOME
\$60,467



MEDIAN HOME VALUE
\$179,700
AVERAGE MONTHLY RENT
\$1,110

Tourism



History



GOVERNANCE & ORGANIZATION

Clarksville operates under a Council-Manager form of government. The Town Council consists of seven part-time members elected on a partisan basis serving four-year terms without term limits; five are elected by district and two at large. The Council selects one member to serve as Council President and appoints the Town Manager to direct day-to-day municipal operations. Other elected positions include a part-time Clerk-Treasurer and Town Judge. Clarksville's FY 2026 budget is approximately \$34.8 million, and the organization includes approximately 370 full-time, part-time, and seasonal employees.

The Town provides a full range of services, including:

- Administration, Finance, Human Resources, Communications, and Economic Development
- Planning, Building Permitting, Code Enforcement, and Facilities
- Public Works and Wastewater Collection and Treatment
- Police and Fire/EMS
(Employees represented under collective bargaining agreements)
- Parks and Recreation
(Under the direction of Parks District Board)



ABOUT THE JOB

Serving under Indiana Code 36-5-8 and reporting directly to the Town Council, the Town Manager is Clarksville's Chief Administrative Officer and directs the coordination, support, and operation of the Town's municipal departments. The Manager works within policies established by the Council while exercising broad responsibility for planning, organizational leadership, financial management, and the administration of municipal services.

The new Town Manager will

- Advise the Town Council and implement its ordinances, policies, resolutions, and strategic goals
- Direct daily municipal operations and oversee Department Head performance, hiring, and discipline
- Prepare and administer the annual operating budget, capital plans, and long-term financial strategies
- Execute contracts and ensure compliance with statutory procurement and bidding requirements
- Coordinate economic development, redevelopment, grants, intergovernmental relations, and community partnerships
- Represent the Town to residents, businesses, community organizations, governmental agencies, and the media

Job Description



ORGANIZATION STRUCTURE

Direct Reports:

- Building Commissioner
- Director of Safety
- Planning Director
- Economic Development Director
- Public Works Director
- Human Resources Director
- Communications Director
- Wastewater Treatment Manager
- Wastewater Collection Manager

The Police Chief and Fire Chief work closely with the Town Manager but formally report through their respective boards and commissions.

KEY PROJECTS FOR 2026/27

- **Development and Redevelopment:** Support major mixed-use and riverfront investments, including the proposed \$400–\$500 million Clockworks project, preservation and reuse of the historic Colgate-Palmolive property, The George mixed-use development, Brownstone housing, public streets, trails, and commercial corridor redevelopment. Other economic development activity includes partial ownership of the River Falls Shopping Center by the Town's Redevelopment Board, coupled with the desire to pursue redevelopment of commercial properties. Clarksville was formally the regional retail hub, Re-envisioning Lewis-Clark Parkway is a top priority.
- **Sustainable Municipal Financing:** Help the Town respond to Indiana's changing local-government revenue structure following the adoption of SB 1 by evaluating alternative revenues, community growth opportunities, service priorities, and sustainable long-term financing models.
- **Visioning and Strategic Planning:** Work with the Town Council, staff, residents, and community partners to identify unified long- and short-term organizational and community goals.
- **Intergovernmental Relations:** Strengthen partnerships with neighboring communities and regional, state, and federal agencies.

IDEAL CANDIDATE

Clarksville seeks an outgoing, creative, visionary, collaborative leader, skilled in intergovernmental relations, and comfort in operating in a partisan-elected Council environment to serve as their next Town Manager. Excellent “boardmanship” skills are desired, with the ability to work with elected officials both individually and collectively as a confident advisor in identifying and providing solid analysis regarding financial and operational implications of various policy actions to achieve strategic goals and outcomes for the community.

Approachable and emotionally intelligent, the new Manager will communicate transparently, avoid surprises, and build trust with the Council, employees, residents, businesses, and community partners. The selected leader should understand the details of municipal operations while maintaining a strategic, organization-wide perspective. Strong financial acumen, redevelopment experience, intergovernmental skills, and a commitment to exceptional customer service are essential. The selected candidate should be an effective communicator and public speaker with the ability to speak with individuals at all levels.

The Town seeks a skilled delegator, coach, and mentor who will empower employees, encourage interdepartmental collaboration, support professional development, and remain highly visible throughout the organization and community. Ideally, the selected candidate will have experience in progressive collective bargaining strategies and contract administration to ensure effective, harmonious union/management relations.



EXPERIENCE & QUALIFICATIONS

Required:

- Bachelor's degree in Public Administration, Business Administration, Urban Affairs, or a related field, with demonstrated experience in municipal government, management, finance, or business administration
- At least five years of progressively responsible experience as a City or Town Manager or Assistant Manager, with demonstrated competency in public-sector operations and services
- An equivalent combination of education, training, and experience that provides the required knowledge, skills, abilities, and competencies may be considered
- Ability to establish residency within Clarksville's corporate boundaries within six months of appointment and maintain legal domicile in the Town throughout employment
- Possession of, or ability to obtain and maintain, a valid Indiana driver's license

Preferred:

- Master's degree in Public Administration, Business Administration, Urban Affairs, or a related field
- Experience with economic development, redevelopment, strategic planning, brownfield remediation, grants, public-private partnerships, financial administration, and capital budgeting
- Certified Public Manager, ICMA Credentialed Manager, Redevelopment Administrator, Certified Economic Developer, Lean Six Sigma, or a comparable credential
- Collective bargaining and labor-contract administration experience

SALARY & BENEFITS

- **Compensation:** \$145,000–\$165,000 DOE/DOQ
- **Health Benefits:** Comprehensive medical, dental, vision, short-term disability, long-term disability, group life insurance, and accidental death and dismemberment coverage are provided for the employee, spouse, and dependents at an annual employee cost of \$1.00. Optional flexible spending and voluntary life insurance plans are available through payroll deduction.
- **Paid Leave:** Vacation, personal leave, sick leave, and holiday pay are provided. Final leave accrual and any negotiated executive leave provisions will be confirmed at appointment.
- **Retirement:** Participation in the Indiana Public Retirement System/PERF, including a 3% employee contribution paid by the Town and an 11.2% employer contribution. The Town also provides a \$3,000 annual deferred-compensation contribution to a 401(a) plan. An optional 457 plan is available through voluntary payroll deductions.
- **Additional Benefits:** A vehicle stipend, cell phone stipend, Town-provided laptop, and gym-membership reimbursement of up to \$25 per month for the employee and \$10 per month for a spouse.



HOW TO APPLY

Apply Here



For more information on this position, contact:

Doug Thomas, Executive Vice President – Recruitment & Leadership Development

DouglasThomas@GovernmentResource.com | 863.860.9314

The Town of Clarksville is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.