



# EXECUTIVE DIRECTOR

Police Retirement System  
of St. Louis

Annual Salary:  
Competitive; DOE/DOQ

St. Louis, Missouri

Are you an accomplished executive leader with strong financial acumen, governance experience, and the ability to build trusted relationships with a governing board? If so, apply to become the next Executive Director of the Police Retirement System of St. Louis.

The Board is seeking an exceptional, collaborative executive who is:

- An experienced organizational and financial leader
- Skilled in board governance and fiduciary oversight
- An effective communicator with sound judgment and political awareness

This is an outstanding opportunity to lead a respected public retirement system committed to serving its members through sound financial stewardship, operational excellence, and professional governance.

# ABOUT THE COMMUNITY

The Police Retirement System of St. Louis serves members of the St. Louis Metropolitan Police Department and plays a vital role in protecting the retirement security of the men and women who have dedicated their careers to public safety. Located in the heart of the St. Louis metropolitan area, the organization benefits from being part of one of the Midwest's largest and most historic urban regions.

St. Louis is known for its rich history, diverse neighborhoods, thriving arts and cultural scene, world-class healthcare institutions, professional sports, and extensive park system. Residents enjoy attractions including Forest Park, the Gateway Arch National Park, the Missouri Botanical Garden, and numerous museums, restaurants, and entertainment venues. The region offers a relatively affordable cost of living compared to many major metropolitan areas while providing access to excellent educational institutions, transportation networks, and recreational opportunities.

The Police Retirement System operates as an independent public pension organization responsible for ensuring the long-term financial stability of retirement benefits for sworn police personnel. The Executive Director will have the opportunity to make a meaningful impact by supporting the organization's mission while working closely with an engaged Board of Trustees.

## GOVERNANCE & ORGANIZATION

The Police Retirement System of St. Louis is governed by a Board of Trustees responsible for establishing policy and ensuring sound fiduciary oversight. The Executive Director serves as the chief administrative officer of the organization, working closely with the Board to implement its policies, oversee daily operations, manage employees, administer the pension system, and ensure compliance with all applicable laws and regulations. The organization is dedicated to financial integrity, accountability, and exceptional service to its members.



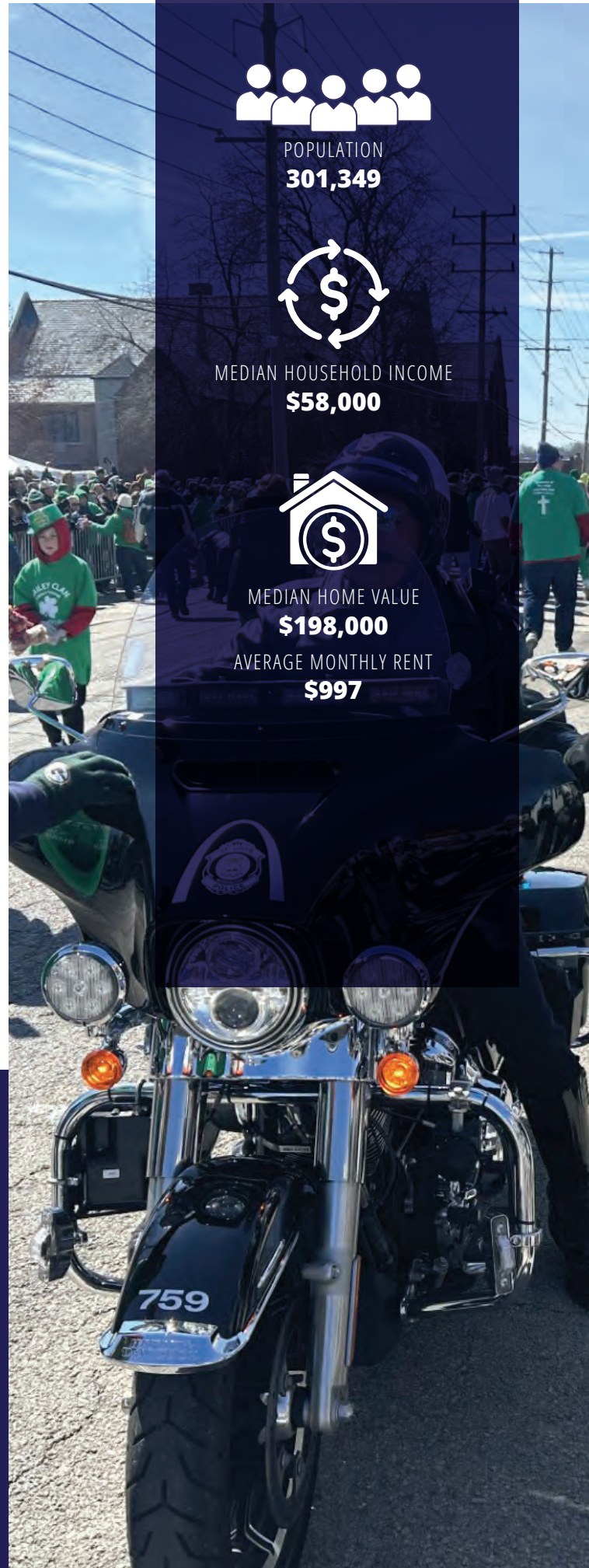
POPULATION  
**301,349**



MEDIAN HOUSEHOLD INCOME  
**\$58,000**



MEDIAN HOME VALUE  
**\$198,000**  
AVERAGE MONTHLY RENT  
**\$997**





## ABOUT THE JOB

The Executive Director provides strategic leadership and day-to-day administration of the Police Retirement System while serving as the primary advisor to the Board of Trustees. The position oversees financial operations, personnel, governance, compliance, and organizational administration to ensure efficient and effective delivery of retirement services.

Reporting directly to the Board of Trustees, the Executive Director will:

- Lead all operational and administrative functions of the retirement system.
- Advise and support the Board on governance, fiduciary responsibilities, and strategic initiatives.
- Oversee financial activities, budgeting, investments, and organizational resources.
- Manage staff performance while fostering a culture of professionalism and accountability.
- Ensure compliance with federal, state, and local laws while maintaining effective internal controls and operational excellence.

## DEPARTMENT STRUCTURE

Divisions within the department:

- Administration
- Finance & Accounting
- Member Services & Benefits Administration
- Compliance & Operations

## ORGANIZATION QUICKFACTS



### EMPLOYEES

Small professional administrative staff



### BUDGET

Managed annually by the Board of Trustees

## KEY PROJECTS FOR 2026

- Continue strengthening long-term financial stewardship of the retirement system.
- Build strong working relationships and trust with the Board of Trustees and stakeholders.
- Enhance governance practices and operational efficiency.
- Maintain exceptional fiduciary oversight while ensuring organizational stability.
- Continue developing a culture of accountability, professionalism, and excellent member service.

# THE IDEAL CANDIDATE

The Police Retirement System seeks an experienced executive who combines outstanding leadership ability with exceptional financial and operational expertise. The successful candidate will possess a strong background in executive management, finance, business administration, pension administration, or a closely related field. Experience working with governing boards, fiduciary responsibilities, public organizations, or pension systems is highly desirable.

Personally, the ideal candidate is collaborative, approachable, ethical, and an exceptional communicator. They should demonstrate sound judgment, professionalism, and the ability to build trust while effectively leading staff, advising the Board of Trustees, and balancing strategic leadership with hands-on operational management. Their leadership style should foster accountability, transparency, and long-term organizational success.



## EXPERIENCE & QUALIFICATIONS

### Required:

- Bachelor's degree in Business Administration, Finance, Public Administration, Accounting, or a related field.
- Significant progressively responsible executive leadership experience.
- Demonstrated experience managing budgets, personnel, and organizational operations.
- Experience working with governing boards or elected/appointed governing bodies.
- Excellent written and verbal communication skills.

### Preferred:

- Master's degree in Business Administration, Public Administration, Finance, or related discipline.
- Experience administering a public pension system or retirement organization.
- Experience overseeing investments or fiduciary responsibilities.
- Knowledge of public sector finance, municipal organizations, or retirement system administration.
- Legal or governmental experience is considered beneficial but is not required.

# SALARY & BENEFITS

- **Compensation:** Competitive salary; DOE/DOQ.
- **Health Benefits:** Comprehensive medical insurance, including vision coverage, as well as dental insurance and group life insurance.
- **Paid Leave:** 11 paid holidays and 5 discretionary holidays (must be used within one year and do not carry over). Vacation accrues at 3 hours per pay period, with accrual increases every five years.
- **Retirement:** Pension vesting after five years of service. Employees may also participate in a voluntary deferred compensation program.
- **Work Schedule:** Monday through Friday, 8:00 a.m. to 4:00 p.m., with a paid lunch included as part of the standard 8-hour workday.
- **Business Expense Reimbursement:** Reasonable travel and other business expenses incurred in the performance of official duties will be reimbursed upon submission of itemized expense statements in accordance with Police Retirement System policies.
- **Additional Benefits:** Professional development opportunities, participation in leadership organizations, and the opportunity to work closely with an experienced governing board while leading an organization with a significant public mission.

The Executive Director will lead an organization committed to financial stewardship, sound governance, and excellent service to its members. This position offers the opportunity to shape the future of an important public institution while working with dedicated trustees and professional staff to ensure the long-term stability of retirement benefits for those who have served the St. Louis community.



## HOW TO APPLY

Apply Here



For more information on this position, contact:

**Billy Owens, Senior Vice President**

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*The Police Retirement System of St. Louis is an Equal Opportunity Employer. Finalists will be subject to a comprehensive background investigation.*